## How to Cancel you Autopay in Paypal

1. First, log into Paypal and go to the autopay page: <a href="https://www.paypal.com/myaccount/autopay/">https://www.paypal.com/myaccount/autopay/</a>

2. Next, click on the "Hawaii National Guard Association" hyperlink.

P Home Finances Send and Request	Deals Wallet Activity Help 🌲 🏟 LOG OUT
Settings Account Security	Payments Notifications
Automatic Payments ⑦	
• Show active Show inactive	
Hawaii National Guard Association	Manage automatic payments now, all in
See More	With automatic payments, you can choose PayPal as your preferred payment option for monthly subscriptions, installment plans, recurring payments, and even one-time payments to certain merchants.
Manage Funding Sources	Recause editing your infe for payments and by one is a share. DayPal late you
Some logos provided by Clearbit	make changes and control all your automatic payments from one convenient hub.
	Find More Merchants

## 3. Next, click on "Cancel".

P Home Finances Send and Request [	Deals Wallet Activity Help 🌲 💠 LOG OUT
Settings Account Security	Payments Notifications
Automatic Payments       ⑦            • Show active        Show inactive	
Hawaii National Guard Association	Hawaii National Guard Association \$50.00
See More	Last payment on Jan 1, 2023
Manage Funding Sources > Some logos provided by Clearbit	Payment method
	Shipping address

4. Next, click on "Cancel Automatic Payments".



Important: If you don't cancel at least 1 day before the due date, your payment might still go through.

Once you cancel, you'll have to set up automatic payments again to pay with PayPal. Your subscription is still active, so visit Hawaii National Guard Association to set a new way to pay or to cancel.

**Cancel Automatic Payments** 

Keep automatic payments

5. This will show up next to show you that you've successfully canceled your automatic payments to Hawaii National Guard Association.



## You're good to go

You successfully canceled your automatic payments to Hawaii National Guard Association.;

Remember, if you didn't cancel at least 1 day before the due date, your payment might still go through.

Done

6. Once you click done, you should see "**Inactive**" for status. You're all set to register with the new HNGA Portal. Don't forget to Log Out.

